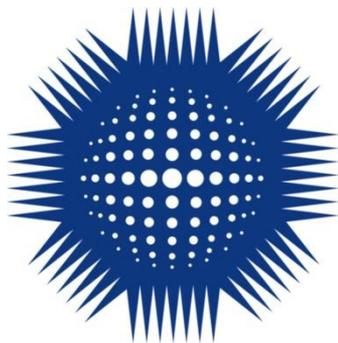




ELC Funded Training Courses Brochure 2022 & 2023

**NEBOSH Course Packages
delivered at our venues in
Carlisle and Workington.**



nebosh

**LEARNING
PARTNER**

GOLD

179



**PROUDLY
SUPPORTING
THOSE WHO
SERVE.**

Introduction

May 2022 Brochure

Woodward SHE Ltd
ENERGUS
Blackwood Road
Lillyhall Industrial Estate
Workington
Cumbria
CA14 4JW



Tom Duggan, MD

Where It All Started

Woodward delivered the first NEBOSH National General Certificate resettlement courses for Service Leavers at Catterick Garrison in March 1993 and at Aldershot in November 1994. We've been delivering NEBOSH resettlement training to Service Leavers ever since with excellent results.

As a **GOLD** rated NEBOSH Learning Partner with an average ELC evaluation score of **96%** you know you are going to have an excellent training experience with us.

The Armed Forces Covenant

In March 2018 we were delighted to be able to demonstrate our support for the Armed Forces Community by signing the Armed Forces Covenant.

Why Train With Woodward?

- We offer an excellent value 5 course NEBOSH Training Package for service leavers that no other Resettlement course provider can match.
- Our experienced and expert tutors provide the highest quality tuition and guidance.
- Our courses are all held "outside the wire" so you get to mix with our commercial delegates, a great source of useful job market intelligence and contacts.
- We have **excellent pass rates** for all our courses, usually 15% – 20% above the NEBOSH national average pass rates.
- Successful completion of a training package with us which meets our requirements entitles you to become a Woodward Associate Trainer, which can really boost your CV.
- Successful completion of the Training Package gives you free lifetime membership of the Woodward Alumni Network.

What do I do next?

If you require any further details on any of the courses shown in this brochure, or any further details about how our ELC funded training package scheme works, or to provisionally book a place, please do not hesitate to contact us on:

Tel: (01900) 609175

Email: info@woodwardgroup.co.uk

Website: <https://www.woodward-group.co.uk>

Contents

Introduction	1
Discounted ELC Funded Course Packages	3
Booking a Training Course Package	5
Terms and Conditions	6
Why choose Woodward for your Training?	7
Woodward Associate Trainer Scheme	8
Woodward Alumni Network	9
Testimonials	11
NEBOSH National General Certificate	15
NEBOSH Certificate in Fire Safety	16
NEBOSH Health and Safety Management for Construction (UK)	17
NEBOSH Environmental Management Certificate	18
NEBOSH HSE Certificate in Process Safety Management	19
NEBOSH IIRSM Certificate in Managing Risk ~ Via eLearning	20
NEBOSH National Diploma for Occupational Health and Safety Management Professionals	21
Diary of Course Dates	22

ELC Funding?

Please note that Woodward has Approved Learning Provider status in the MOD Enhanced Learning Credit (ELC) Scheme. Our ELC Provider Number is 4435.

More information on the ELC Scheme can be found on the ELCAS website here: www.enhancedlearningcredits.com

With an average ELC evaluation score of 96%, which you can see for yourself on our ELC Provider profile page on the ELCAS website, you know you are going to get excellent training with us.

Forms and Applications?

As part of your resettlement process you will be required to submit forms and applications. All of these forms should be provided by your pay office, but they can also be downloaded from [here](https://www.ctp.org.uk/mod-forms): <https://www.ctp.org.uk/mod-forms>

Discounted ELC Funded Course Packages

These are our most popular course packages among Service Leavers:

FIVE Course Package - Course Fee £4,300.00 (inc VAT) per learner

Which includes any **FIVE** of the following NEBOSH qualifications:

- NEBOSH National General Certificate in Occupational Safety and Health
- NEBOSH H&S Management for Construction (UK) Certificate
- NEBOSH Certificate in Fire Safety
- NEBOSH Environmental Management Certificate
- NEBOSH HSE Certificate in Process Safety Management
- NEBOSH IIRSM Certificate in Managing Risk (by eLearning) [*£300 discount applies*]

FOUR Course Packages - Course Fee £3,900.00 (inc VAT) per learner

- NEBOSH National General Certificate in Occupational Safety and Health

Plus any **THREE** of the following courses:

- NEBOSH H&S Management for Construction (UK) Certificate
- NEBOSH Certificate in Fire Safety
- NEBOSH Environmental Management Certificate
- NEBOSH HSE Certificate in Process Safety Management
- NEBOSH IIRSM Certificate in Managing Risk (by eLearning) [*£300 discount applies*]

THREE Course Packages - Course Fee £3,500.00 (inc VAT) per learner

- NEBOSH National General Certificate in Occupational Safety and Health

Plus any **TWO** of the following courses:

- NEBOSH H&S Management for Construction (UK) Certificate
- NEBOSH Certificate in Fire Safety
- NEBOSH Environmental Management Certificate
- NEBOSH HSE Certificate in Process Safety Management
- NEBOSH IIRSM Certificate in Managing Risk (by eLearning) [*£300 discount applies*]

TWO Course Packages - Course Fee £2,500.00 (inc VAT) per learner

- NEBOSH National General Certificate in Occupational Safety and Health
- **OR** -
- NEBOSH H&S Management for Construction (UK) Certificate

Plus any **ONE** of the following courses:

- NEBOSH Certificate in Fire Safety
- NEBOSH Environmental Management Certificate

Booking a Training Course Package

If you would like to book an ELC Funded Training Course Package using your Resettlement funding, please follow the steps below:

1. Call (01900 609175) or Email (info@woodwardgroup.co.uk) in order to register your interest, to check courses availability and to provisionally book.
2. We will confirm your courses package total price and provide you with a breakdown letter to take to your resettlement officer for authorisation.

Please be aware that a recent MoD policy change means that packages of courses are no longer listed on the ELCAS website. Learners can still list multiple courses on a single ELC claim, as long as the courses are listed individually on our approved course listing.

To receive our discount package prices for attending multiple courses, you must indicate this discounted price on your claim form so that your education officer can amend the fees accordingly.

The cost breakdown letter we prepare for you will detail this information for you so that the claim can be processed.

3. If you wish to proceed with your booking, complete and return page 2 of the cost breakdown letter to us.
4. Obtain the MoD1746 form from your Resettlement Officer or download it from **HERE**. Complete Part 1 of the form and e-mail (info@woodwardgroup.co.uk) it back to Woodward SHE Ltd for our stamp and course confirmation.
4. Complete the rest of the MoD1746 and other paperwork with your Resettlement Officer and send it to ELCAS to be processed.
5. When you receive your Claim Authorisation Number (CAN) and ELC Claim form, this needs to be posted or e-mailed across to us with the ELC Deposit payment for confirmation of attendance.
6. We will then issue you an invoice for any funds you may owe for your chosen course(s).
7. We will send you the course joining instructions 2 to 3 weeks before each course in your package is due to start.

Terms and Conditions

By booking one or more training courses with ourselves you agree to abide the following Booking Terms and Conditions:

Booking Confirmation

For a learner to confirm his or her place on a course, a Woodward Cost Breakdown agreement should be completed and returned to Woodward (by post or e-mail).

Payment of Fees

A copy of your ELC Claim Voucher must be sent to Woodward along with a completed copy of the Woodward Cost Breakdown Letter agreement.

To confirm your course booking your completed cost breakdown letter and ELC Voucher must be received two weeks before the course is due to start.

Payment Surcharges

Debit Card and Credit Card payments are free. Please note that we cannot accept American Express cards. International Bank Transfer payments incur a £10 fee.

Dress Code

Woodward training courses have a smart casual dress code for all learners.

Privacy and Data Processing

By booking a training course you consent to our processing of both you and your learner(s) data as required to provide that training (and any associated examinations). Your data will be shared with the relevant Awarding Body as necessary to do this. Full details can be found in our Privacy policy.

Learner Behaviour

Learners are expected to behave professionally at all times during the course. Swearing and abusive language is unacceptable and will not be tolerated. Learners should not use their mobile phone while training is taking place and should ensure it is turned off or in silent mode to avoid disrupting the course. If you need to make or receive a mobile phone call while training is taking place, please leave the training room to do this.

Learners are expected to obey all applicable rules and guidance at the venue where their training course is being held while they are on the premises [which includes outside spaces; car parks, smoking shelters, etc].

Woodward reserve the right to remove a learner from a course (without refund of fees) if they are behaving unreasonably or in a disrespectful way towards the other learners, the tutor or towards any other member of staff.

Cancellations

Woodward reserves the right to postpone, cancel or alter the dates of provision of a course and/or the venue of the course.

If a course package booking is cancelled by the learner, the following fees will be payable:

Notice given prior to ELC funded package course commencement:

more than 28 calendar days	No charge [Deposit is non-refundable]
14 to 28 calendar days	50% of course fee charged
less than 14 calendar days	100% of course fee charged

Telephone cancellations can be accepted but must be confirmed immediately in writing [by post, fax or e-mail]. Please note that a deposit paid to confirm a booking is always non-refundable.

In accordance with The Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013, delegates have a right to cancel a service purchased at a distance for 14 days after entering into a contract. If you choose to download any digital content or start a classroom-based course within the 14-day cancellation period, you agree to waive these cancellation rights.

An agreed course package is a complete singular program of study. Therefore, after starting the package any single part of it cannot be changed by the learner from the agreed detail contained therein.

Why choose Woodward for your Training?

The NEBOSH Learning Partner Programme

NEBOSH recently launched their NEBOSH Learning Partner Programme, to recognise those trainer providers who give their learners with the best possible learning experience.

All NEBOSH Learning Partners have now been classified as Gold, Silver or Bronze based on their performance against the programme's 6 principles which are:

1. Ensure all learners understand what is expected of them and what they can expect from their Learning Provider.
2. Create a learning environment that is engaging and encourages interaction that is appropriate for the course and type of delivery.
3. Provide accurate course materials and continually update and improve them.
4. Ensure tutors are qualified, knowledgeable, competent and engaging.
5. Give learners feedback on their progress and provide appropriate support.
6. Review course delivery and learner feedback and action as necessary.

NEBOSH chose these 6 principles because they represent global best practice in the provision of course tuition and support.

Learning Partners can be identified as follows:

- Gold – greatly exceeds the programme's principles
- Silver – exceeds the programme's principles
- Bronze – meets the programme's principles

We have been awarded GOLD Learning Partner status, the highest possible within the programme.

**We're proud to
be a NEBOSH
Gold Learning
Partner**



Further information on this can be found on the NEBOSH website here:
<https://www.nebosh.org.uk/faqs/how-do-i-choose-a-learning-partner/>

Woodward Associate Trainer Scheme

What is the Woodward Associate Trainer Scheme?

A Woodward Associate scheme is a way that **YOU** can register with us to enable you to deliver a whole range of IOSH and Highfield (HABC) training courses under our banner.

Why would I want to be a Woodward Associate?

1. There are **no up-front fees**.
2. This is not a franchise arrangement.
3. You get access to a wide portfolio of training courses.
4. Enhance your job prospects by being able to deliver essential Health and Safety training courses for your future employer to **save them money**.
5. You have full control of your workload.
5. You are provided with support, guidance and advice from ourselves.

Please note:

The **Minimum requirement** before you can be considered to be a Woodward Associate is successful completion of the following three courses as part of your resettlement package with us:

- NEBOSH National General Certificate in Occupational Safety and Health
- NEBOSH Certificate in Fire Safety [for fire specific courses]
- NEBOSH Environmental Management Certificate [for environmental courses]

This is so we can be sure of your knowledge and capabilities are of a sufficient level that you can deliver the various IOSH and Highfield (HABC) qualifications competently.

Your will be assessed during your resettlement package to ensure that your lecturing style and technical knowledge continues at the high standard required by Woodward. You will need to hold a Level 3 Award in Education and Training (EAT) or an equivalent qualification.

Initially Woodward Associates will be restricted to delivery of Highfield (HABC) and IOSH courses but may have the option to develop into Senior Associates for Woodward. Senior Associates can also deliver NEBOSH Certificate level training sessions for Woodward SHE Ltd.

What do I do next?

If you require any further details on our Woodward Associate Trainer Scheme please do not hesitate to contact us on:

Tel: 01900 609175

Email: info@woodwardgroup.co.uk

Website: www.woodwardgroup.co.uk

Woodward Alumni Network

What is the Alumni Network?

Woodward SHE Ltd has taken the initiative to establish an Alumni network for our past students. We want to give something back to our past students for choosing us as their training provider and many of whom are now working as professional health, safety, environmental and fire safety managers. We hope that developing our Alumni network will provide us with a mechanism to do this.

How do I become a member of the Alumni Network.....?

To qualify as a member of the Woodward Alumni is very straightforward. You must have successfully completed a NEBOSH qualification with us. That's it.

What do I get out of it.....?

Woodward wants to work with our current and past students to provide continuous support, advice, health and safety updates and environmental updates to both help you to establish your career and to promote and enhance your chances of career advancement.

Our Alumni currently get:

- ~ a regular Woodward Alumni newsletter, with news, advice, and legal updates.
- ~ an invitation to our Health and Safety updating days.
- ~ the opportunity to take advantage of our Alumni special offers.
- ~ ongoing developmental support.

The Alumni programme will continue to develop and improve over time as we get feedback from our members.

Tell me more about this alumni newsletter....

The newsletter is called "Safety Net" and is produced at Woodward. The purpose of the newsletter is to keep our Alumni members up to date with developments here at Woodward and provide them with continuous support, advice, health and safety updates and environmental updates for their career enhancement.

It will be produced every three months and will go out to our 3000+ Alumni members. This number of members will only grow over time as more students join the ranks of our Alumni.

It sounds too good to be true, what will it cost me.....?

We will never charge you for being a member of the Woodward Alumni. We want it to be a mechanism to give something back to our students.

Testimonials from previous learners

Testimonial 1

Training To Job - Past Student

Case Study: Steve Ostle

I was introduced to the Woodward group as a positive resettlement provider by an old friend who left service some 3 years ago ahead of me. He is now well established supporting the construction industry as a safety inspector.

I scoped courses informally with Sharon and found that the group have the ability to tailor packages to make best use of the resettlement entitlement that the soldier has accrued, which is of huge benefit to the service leaver. Woodward's have a strong understanding of the resettlement program and were very supportive in explaining and dealing with the preparatory paperwork required by the Resettlement Officer.



Steve Ostle

Prior to arriving for the course, I received all the necessary administrative instructions to arrive at the hotel the evening before the course. The directions were brief and to the point and allowed me to arrive and get settled in with no hassle.

The accommodation at the hotel is excellent and has the added benefit of allowing the students to mix in the bar on an evening and discuss any areas that they are struggling with. This was very useful during the NEBOSH General Certificate as we used an hour each evening to do revision questions as a group effort.

The course location is simple to find and the facilities at the Roebuck suite are fantastic with beverages available throughout the day at no charge.

A hot lunch is provided daily and is 1 room away from the main class room which allows the student to gain maximum time on learning.

The teachers are all very competent and guide the course onto the main agenda points as a well-practiced drill. The instructors are very approachable and are passionate about ensuring the learner gains the most from the course.

I have now completed 3 courses with Woodward's and have achieved 3 passes with distinction, which I'm delighted with. I would have no hesitation in recommending Woodward's to any service leaver as the best provider in NEBOSH Health & Safety instruction.

Captain Steve Ostle, Mercian

Testimonial 2

Training To Job - Past Student Case Study: Mark Emmerson

On leaving school, with few qualifications, I worked on an open cast coal mine, as trainee woodman and as a plant operator on the M25 before deciding to join the Royal Corps of Signals, British Army at the age of 23. I was 'encouraged' to choose this avenue due to my previous experience as a Radio Operator with the Green Howards cadets and Territorial Army based in Whitby and Scarborough.



Mark Emmerson

The Royal Signals was certainly the right choice for me, although specialists in the communications arena, they also provide Command Support. In civilian terminology this can be translated into Service Support, Facilities Support or Business Solutions and it was in this environment that I found my niche. When I realised that I wanted to achieve the best position available to me in my 22 year career, I chose units, as far as possible, that would challenge and develop my knowledge and experience in this fast moving and diverse field. I eventually left following a Captain Quartermaster role having progressed through the ranks. During the latter stages of my military career I found the time to start an Open University Master of Business Administration course and during my resettlement I elected to attend the NEBOSH General Certificate and Fire Safety Management certificate along with the BHOS Asbestos Management course to prepare for a future career in Facilities Management. All of the latter 3 courses I took with Woodward as a package.

Woodward was recommended during a chance conversation and I cannot be grateful enough for this. Their enthusiasm, quality of instruction and ability to relate the information is first class. I was determined to pass the exams first time and therefore took advantage of the food and hotel deal and spent the evenings revising rather than socialising. Future courses to progress in my chosen career are Prince 2 Practitioner and British Institute of Facilities Management. On completion of these I will return to Woodward to take the Environment Certificate and NEBOSH Diploma.

During my latter stages of resettlement I have conducted a placement with CB Richard Ellis who specialise in Global Corporate Services and are currently a Managing Agent for a global food producer. I have been offered a permanent position in what is a difficult time for the employment market and I am excited by the challenge.

Not only have I relied on my experience with the Royal Signals and its 'Customer Facing' approaches when providing Command Support, while learning my new role I have directly used all of the qualifications gained at Woodward when dealing with contractors.

Thank you to both, and if you are reading this while still serving for Her Majesty, Carpe Diem.

Testimonial 3

Training To Job - Past Student Case Study: Gary Lawrie

Having served 22 years in the military to say I was scared of entering civvy street would be a slight understatement. Trying to find someone to take me on with my transferable skills was difficult and if I'm blunt the resettlement staff at my unit were good at pointing at the small jobs library and saying help yourself but not great at anything else. It was then I found your advert in the resettlement magazine and made my initial enquiry.

I explained over the phone my predicament to your booking clerk and she suggested that I had good solid environmental qualifications however to be an all rounder and make me more attractive to employers I needed to get a nationally recognised qualification in the three parts of QHS&E. It was explained to me what the NEBOSH Gen Cert was and how it was the real foundation qualification to break into the industry, so I signed up for a course.

Now this is where I changed the usual habits of a life time when going on a course, normally you find out where the nearest bar is, where you can get a good Kebab and what place stays open the longest. On day one it was explained that Woodward had a 90+ % pass rate however we as students must play our part. I was given access to past NEBOSH questions, told how to study and shown a technique of how to attack my exam. I was exposed to laws and regulations I didn't even know existed, I took pages of notes in the first week in rough during the day and then in the evening copied them neatly into hardback A4 jotter (which I still have and is often borrowed), each evening I attempted a past question and Ray would have a quick scan jotting notes here and there the following morning during the coffee break.

To be honest it only started making sense in the second week, I found the past questions were getting quicker to finish, I found the regulations easier to understand and I started to enjoy the course.

The second and third weeks flew by and the exams were upon me, thanks to my self-imposed learning regime and my will power to study rather than visit the market street bars I found the exams challenging but doable. It was now a case of waiting for the results.

In the time it took to get my NEBOSH marked etc, I also went and got an ISO 9001 Lead Auditor Qualification, this depending on results would give me a Quality, Health and Safety plus my already in the bag Environmental Qualification.

Long story short I passed my NEBOSH, it was now time to apply for Jobs, I must have applied for well over 50 jobs via the internet following the advice of my resettlement



Gary Lawrie

clerk avoiding agencies because they might charge me a fee (bad advice) I contacted one of the many agencies in Aberdeen and within a week had 3 interviews (all due to the fact the advice I was given by your staff was spot on I could carry out the duties of three people within one department).

Like a true Scotsman I went for the one that paid the most and was offered a position as an assistant to a QHSE advisor, within 2 months I was the Advisor looking after the QHSE on 10 North Sea platforms. I was able to carry out audits, advise on regulations and due to my environmental knowledge carry out these duties too, saving the company money not hiring in consultants. I stayed with that company for two years before being made an offer to join another drilling company based on the south side of Aberdeen.

If I hadn't phoned your company in February 2008 I wouldn't be where I am today, I still remain the only one within my department with qualifications in the three disciplines and can be sent offshore to carry out a number of management visits.

So thanks for the advice, the training, the exam passing technique (which I use for all exams now) and Rays many stories of when he was a lad. If you ever need anyone to stand up and say how crucial your training is to transferring to civvy street give me a shout.

PS. The first thing management asks me when we are thinking of hiring and if I know of anyone is "do they have their NEBOSH?".



The "A4 jotter" still being used by Gary to this day.

More Testimonials

More testimonials from past ELC Funded package learners and commercial learners can be found on our website here: <https://www.woodward-group.co.uk/testimonials>

NEBOSH National General Certificate

The **NEBOSH National General Certificate in Occupational Safety and Health** is an examined core qualification for people who have part of their role at work involved in health and safety at work.

Managers, supervisors and staff from all types of organisations who need a broad understanding of health and safety issues. The certificate helps them manage risks effectively. Many people take the NEBOSH National General Certificate as a first step in a career in health and safety. It provides a valuable overview, and is a sound basis for further professional study.

Holders of the NEBOSH National General Certificate in Occupational Health and Safety are entitled to Associate Membership (AIOSH) of IOSH and also meet the academic requirements for Technician membership (TechIOSH) of the Institute of Occupational Safety and Health (IOSH).

Course Content

The NEBOSH National General Certificate covers the main legal requirements for health and safety in the UK, identification and control of workplace hazards, and the practical application of this knowledge. No previous health and safety knowledge is required but learners should note the assessment includes a requirement to write a short report.

Unit NG1: Management of Health and Safety

Element 1: Why we should manage workplace and safety

Element 2: How health and safety management systems work and what they look like

Element 3: Managing risk – understanding people and processes

Element 4: Health and safety monitoring and measuring

Unit NG2: Risk Assessment

Element 5: Physical and psychological health

Element 6: Musculoskeletal health

Element 7: Chemical and biological agents

Element 8: General workplace issues

Element 9: Work equipment

Element 10: Fire

Element 11: Electricity

The course is presented over 10 days. Units NG1 and NG2 are taught units. Unit NG1 is assessed by an “open book” case study assessment. A learner has 24 hours to complete the assessment after receiving the case study information, but NEBOSH believe they should be able to finish the questions in 4-5 hours. This is followed by a closing interview to confirm that the submitted assessment is all the learners own work. Unit NG2 is a three-hour practical examination carried out by the learner in their own workplace.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: Workington and Carlisle

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/national-general-certificate/#resources>

NEBOSH Certificate in Fire Safety

The NEBOSH Certificate in Fire Safety is a globally relevant fire safety qualification that you can complete in just one week.

Through its focused syllabus you can learn and develop fire safety skills that can be used in workplaces anywhere in the world. This qualification can help you protect people, property and ultimately your business from the harm a fire can cause.

Course Content:

Unit FSC1: Fire Safety

Element 1. Managing fire safety
Element 2. Principles of fire and explosion
Element 3. Fuel, oxygen and ignition sources and control measures
Element 4. Fire protection in buildings
Element 5. Safety of people in the event of fire
Element 6. Fire safety risk assessment

Unit FSC2: Fire Risk Assessment

A practical assessment completed by the learner in their workplace.

Course Programme:

Units FSC1 and FSC2 are taught units presented over a 5-day block.

Unit FSC1 is assessed by an "open book" case study assessment. A learner has 24 hours to complete the assessment after receiving the case study information, but NEBOSH believe they should be able to finish the questions in 4-5 hours. This is followed by a closing interview to confirm that the submitted assessment is all the learners own work.

Unit FSC2 is a three-hour practical examination carried out by the learner in their own workplace.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: Workington

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/certificate-in-fire-safety/#resources>

NEBOSH Health and Safety Management for Construction (UK)

Lay the foundations for healthier and safer construction. Gain invaluable knowledge, practical skills and a globally respected qualification that supports your role. Everything you need to make your construction site healthier and safer!

Aligned to CDM regulations, NEBOSH Health and Safety Management for Construction (UK) is guided by legislation but focussed on best practice.

Course Content:

Unit NC1: Managing Construction Safety

- Element 1. The foundations of construction health and safety management
- Element 2. Improving health and safety culture and assessing risk
- Element 3. Managing change and procedures
- Element 4. Excavation
- Element 5. Demolition
- Element 6. Mobile plant and vehicles
- Element 7. Working at height
- Element 8. Musculoskeletal health and load handling
- Element 9. Work equipment
- Element 10. Electricity
- Element 11. Fire
- Element 12. Chemical and biological agents
- Element 13. Physical and psychological health

Course Programme:

The course is presented as a 10-day block; this is a standalone course which delivers the full NC1 syllabus content.

The course is assessed by an "open book" case study assessment, which will be based on a realistic scenario, that will test both what you know and what you can do. You have 48 hours to complete and return the assessment after receiving the case study information from NEBOSH. This is followed by a closing interview to confirm that the submitted assessment is all your own work.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: Workington

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/health-and-safety-management-for-construction-uk/#resources>

NEBOSH Environmental Management Certificate

This qualification is designed for anyone who has responsibilities for managing environmental issues as part of their work. The qualification is designed to be globally relevant and benefit companies in all industry sectors who are seeking to implement effective environmental management systems, increase positive environmental impacts, and reduce negative environmental impacts.

Course Content:

Unit EMC1: Management and Control of Environmental Aspects

- Element 1. Foundations in environmental management
- Element 2. Environmental management systems
- Element 3. Assessing environmental aspects and impacts
- Element 4. Planning for and dealing with environmental emergencies
- Element 5. Control of emissions to air
- Element 6. Control of environmental noise
- Element 7. Control of contamination of water sources
- Element 8. Control of waste and land use
- Element 9. Sources and use of energy and energy efficiency

Unit EMC2: Assessing environmental aspects and associated impacts

A practical assessment completed by the learner in their workplace.

Course Programme:

Units EMC1 and EMC2 are taught units presented over a 5-day block.

Unit EMC1 is a taught unit assessed by an "open book" case study assessment. You will be required to review a real-life scenario and answer a number of theoretical and practical questions on environmental management. You have 24 hours to complete and return the assessment after receiving the case study information from NEBOSH. This is followed by a closing interview to confirm that the submitted assessment is all your own work.

Unit EMC2 requires the learner to assess environmental aspects and impacts present in their chosen workplace.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: Workington

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/environmental-management-certificate/#resources>

NEBOSH HSE Certificate in Process Safety Management

NEBOSH joined forces with Great Britain's Health and Safety Regulator, the Health and Safety Executive (HSE), to develop the NEBOSH HSE Certificate in Process Safety Management.

This process safety management qualification is the result of the unique collaboration which combines the advanced technical 'high hazard' expertise of HSE with NEBOSH's ability to deliver strong vocational OSH qualifications. It is designed to equip delegates with a broad understanding of the accepted principles and recognised industrial practices for the management of process risk. This will ensure that they can recognise and contribute to the control of process safety hazards.

NEBOSH qualifications are developed based on extensive research with health and safety professionals, employers, professional bodies and regulators to ensure they are relevant and rigorous as well as achievable and practical.

There are no formal entry requirements to attend this course, however the NEBOSH National General Certificate in Occupational Health and Safety (NGC) is recommended by NEBOSH.

Course Content:

Unit PSM1: Process Safety Management

- Element 1. Process safety leadership
- Element 2. Management of process risk
- Element 3. Process safety hazard control
- Element 4. Fire protection and emergency response

Course Programme:

Unit PSM1 is a taught unit presented over a 4-day block followed by an online exam.

The online exam consists of 40 multiple-choice questions; 10 of the questions are extended scenario questions which will be randomly distributed throughout the paper. Each question is worth one mark and has one correct and three incorrect responses available. The question paper covers the whole syllabus with at least one question per element and all questions are compulsory.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: Workington

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/nebosh-hse-certificate-in-process-safety-management/#Resources>

NEBOSH IIRSM Certificate in Managing Risk ~ Via eLearning

The NEBOSH IIRSM Certificate in Managing Risk provides a comprehensive overview of risk and risk management. It is a great way for health and safety professionals to expand their knowledge of risk beyond health and safety, making it a great further study option for NEBOSH Certificate and Diploma holders.

The NEBOSH IIRSM Certificate in Managing Risk will help you develop risk management skills that can be used in any organisation, industry, and job, anywhere in the world!

We are living in very uncertain and disrupted times, so it has never been as important for organisations to reduce threats and maximise opportunities or, to put this another way, to manage organisational risk!

Effective risk management helps ensure better decisions are made that will protect people, organisations, and reputations. NEBOSH and IIRSM have combined their expertise in education and risk to deliver a qualification that can help you achieve this.

There are no formal entry requirements to attend this course, but you do need access to a suitable computer/laptop system to use for the course.

Course Content:

Unit MAR1: Managing Risk Effectively

- Element 1 – Principles of risk and risk management
- Element 2 – The risk management process
- Element 3 – The risk management framework

Course Programme:

The qualification is delivered over 28 hours of tuition, with 8 hours of additional self-study recommended.

This assessment is an onscreen multiple-choice examination which takes 1 hour to complete. It's a mixed format of multiple choice (select one answer) and multiple response (where you select more than one answer) questions. There are 20 questions in total which are chosen randomly from a bank at the time you take the test.

Course Dates: Done on demand

Course Locations: eLearning

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/nebosh-iirsm-certificate-in-managing-risk/#resources>

NEBOSH National Diploma for Occupational Health and Safety Management Professionals

The NEBOSH National Diploma for Occupational Health and Safety Management Professionals is a perfect choice if you want to make health and safety your career. The syllabus has been developed with experts for experts! NEBOSH consulted with over 600 people including, key stakeholders, previous Diploma learners, Learning Partners, subject experts, and employers during its development.

The resulting qualification will give you the knowledge and practical skills you need to perform as a leading health and safety professional of the future. You will gain confidence in your capabilities to recognise and solve everyday health and safety issues and take opportunities for improvement. This advanced health and safety qualification will support your academic and career progression.

Who is it for?

This qualification is a perfect choice for anyone who wants to make health and safety their career. Building upon the foundation of knowledge provided by the NEBOSH General Certificate, it is particularly relevant for:

- Health and safety professionals or those with aspirations to be one.
- People with health and safety responsibilities who want to gain an in-depth understanding.

Course Content:

Unit ND1 – Know – workplace health and safety principles
Unit ND2 – Do – controlling workplace health issues
Unit ND3 – Do – controlling workplace safety issues

Each assessment is a substantial undertaking. NEBOSH anticipate that it will take around 60 hours to complete the ND1 assignment and 40 hours each for the ND2 and ND3 case studies.

The NEBOSH National General Certificate [or comparable QCF level 3 award] is the suggested prerequisite qualification for the NEBOSH National Diploma Course. The syllabus assumes that learners will have this level of prior learning.

Course Dates: Full dates can be found on the diary pages in the back of this brochure

Course Locations: – Workington

Course Fees: As detailed earlier in this brochure (on pages 3 – 5)

With this discounted package purchase you are guaranteed a place on all of the unit course dates that are specified when you make your booking. However, should you want to change your booked unit course dates after starting your training, a £350 + VAT unit transfer fee will be charged.

NEBOSH Resources:

The NEBOSH resources for this qualification, including the course syllabus and NEBOSH Learner Terms and Conditions, can all be downloaded from the NEBOSH website here:

<https://www.nebosh.org.uk/qualifications/national-diploma-in-occupational-health-and-safety/#resources>

Diary of Course Dates

NEBOSH Certificate in Fire Safety Course [Ref: 22/05/01]

Workington, Cumbria

Week: Monday 16 May 2022 to Friday 20 May 2022

[5 days]

+ FSC1 Open Book Examination: Wednesday 08 June 2022 [*done in own home*]

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 22/05/02]

Workington, Cumbria

Week 1: Monday 23 May 2022 to Friday 27 May 2022

Week 2: Monday 20 June 2022 to Friday 24 June 2022

[10 days]

+ NG1 Open Book Examination: Wednesday 08 June 2022 [*done in own home*]

NEBOSH Environmental Management Certificate “Live Online” Course [Ref: 22/05/04]

Live Online [by Zoom]

Tuesday 24 May 2022

Tuesday 07 & 21 June 2022

Tuesday 05 & 19 July 2022

[5 days]

+ EMC1 Open Book Examination: Wednesday 03 August 2022 [*done in own home*]

NEBOSH National Diploma for OH&S Management Professionals - Unit ND3 ~ Do (Safety Issues) [Ref: 22/06/01]

Workington, Cumbria

Week 1: Monday 06 June 2022 to Friday 10 June 2022

Week 2: Monday 04 July 2022 to Friday 08 July 2022

[10 days]

+ ND3 Open Book Examination: Wednesday 13 July 2022 to Wednesday 10 August 2022 [*done in own home*]

NEBOSH Health and Safety Management for Construction (UK) Course [Ref: 22/06/02]

Workington, Cumbria

Week 1: Monday 13 June 2022 to Friday 17 June 2022

Week 2: Monday 27 June 2022 to Friday 01 July 2022

[10 days]

+ NC1 Open Book Examination: Tuesday 05 and Wednesday 06 July 2022 [*done in own home*]

NEBOSH HSE Certificate in Process Safety Management Course [Ref: 22/07/05]

Workington, Cumbria

Week 1: Tuesday 12 July 2022 to Friday 15 July 2022

[4 days]

+ Online MCQ assessment – Wednesday 27th July 2022 *[done in learners' own home]*

NEBOSH Environmental Management Certificate Course [Ref: 22/07/06]

Workington, Cumbria

Week: Monday 25 July 2022 to Friday 29 July 2022

[5 days]

+ EMC1 Open Book Examination: Wednesday 03 August 2022 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 22/09/02]

Workington, Cumbria

Week 1: Monday 12 September 2022 to Friday 16 September 2022

Week 2: Monday 10 October 2022 to Friday 14 October 2022

[10 days]

+ NG1 Open Book Examination: Wednesday 05 October 2022 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 22/09/01]

Carlisle, Cumbria

Week 1: Monday 19 September 2022 to Friday 23 September 2022

Week 2: Monday 10 October 2022 to Friday 14 October 2022

[10 days]

+ NG1 Open Book Examination: Wednesday 05 October 2022 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 22/09/04]

Live Online (Via Zoom)

NG1 Day 1: Tuesday 20 September 2022

NG1 Day 2: Tuesday 04 October 2022

NG1 Day 3: Tuesday 18 October 2022

NG1 Day 4: Tuesday 08 November 2022

NG1 Day 5: Tuesday 22 November 2022

+ NG1 Open Book Assessment: Wednesday 07 December 2022 *[done in learners own home]*

NG2 Day 1: Tuesday 10 January 2023

NG2 Day 2: Tuesday 24 January 2023

NG2 Day 3: Tuesday 31 January 2023

NG2 Day 4: Tuesday 14 February 2023

NG2 Day 5: Tuesday 28 February 2023

+ NG2 Practical Assessment submission date ~ Friday 14 March 2023 *[done in learners own time]*

NEBOSH National Diploma for OH&S Management Professionals - Unit ND2 ~ Do (health issues) [Ref: 22/09/03]

Workington, Cumbria

Week 1: Monday 26 September 2022 to Friday 30 September 2022

Week 2: Monday 31 October 2022 to Friday 04 November 2022

[10 days]

+ ND2 Open Book Examination: Wednesday 09 November 2022 to Wednesday 07 December 2022 [*done in own home*]

NEBOSH Health and Safety Management for Construction (UK) Course

[Ref: 22/10/03]

Workington, Cumbria

Week 1: Monday 03 October 2022 to Friday 07 October 2022

Week 2: Monday 17 October 2022 to Friday 21 October 2022

[10 days]

+ NC1 Open Book Examination: Tuesday 01 and Wednesday 02 November 2022 [*done in own home*]

NEBOSH Environmental Management Certificate Course [Ref: 22/10/02]

Workington, Cumbria

Week: Monday 24 October 2022 to Friday 28 October 2022

[5 days]

+ EMC1 Open Book Examination: Wednesday 02 November 2022 [*done in own home*]

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 22/11/01]

Workington, Cumbria

Week 1: Monday 21 November 2022 to Friday 25 November 2022

Week 2: Monday 12 December 2022 to Friday 16 December 2022

[10 days]

+ NG1 Open Book Examination: Wednesday 07 December 2022 [*done in own home*]

NEBOSH Certificate in Fire Safety Course [Ref: 22/11/02]

Workington, Cumbria

Week: Monday 28 November 2022 to Friday 02 December 2022

[5 days]

+ FSC1 Open Book Examination: Wednesday 07 December 2022 [*done in own home*]

~ 2023 ~

NEBOSH National General Certificate in Occupational Safety and Health

Course [Ref: 23/01/01]

Workington, Cumbria

Week 1: Monday 09 January 2023 to Friday 13 January 2023

Week 2: Monday 23 January 2023 to Friday 27 January 2023

[10 days]

+ NG1 Open Book Examination: Wednesday 18 January 2023 *[done in own home]*

NEBOSH National Diploma for OH&S Management Professionals - Unit

ND1 ~ Know [Ref: 23/01/02]

Workington, Cumbria

Week 1: Monday 30 January 2023 to Friday 03 February 2023

Week 2: Monday 20 February 2023 to Friday 24 February 2023

[10 days]

+ ND1 Open Book Examination: Wednesday 15 March 2023 to Friday 28 April 2023 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health

Course [Ref: 23/01/03]

Carlisle, Cumbria

Week 1: Monday 30 January 2023 to Friday 03 February 2023

Week 2: Monday 13 February 2023 to Friday 17 February 2023

[10 days]

+ NG1 Open Book Examination: Wednesday 08 February 2023 *[done in own home]*

NEBOSH Health and Safety Management for Construction (UK) [10 Day]

Course [Ref: 23/02/01]

Workington, Cumbria

Week 1: Monday 06 February 2023 to Friday 10 February 2023

Week 2: Monday 27 February 2023 to Friday 03 March 2023

[10 days]

+ NC1 Open Book Examination: Tuesday 07 and Wednesday 08 March 2023 *[done in own home]*

NEBOSH Environmental Management Certificate Course [Ref: 23/02/02]

Live Online [by Zoom]

Wednesday 15 February 2022

Wednesday 01, 15 & 29 March 2023

Wednesday 19 April 2023

[5 Days]

+ EMC1 Open Book Examination: Wednesday 03 May 2023 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 23/03/04]

Workington, Cumbria

Week 1: Monday 27 March 2023 to Friday 31 March 2023

Week 2: Monday 17 April 2023 to Friday 21 April 2023

[10 days]

+ NG1 Open Book Examination: Wednesday 05 April 2023 *[done in own home]*

NEBOSH Environmental Management Certificate Course [Ref: 23/04/01]

Workington, Cumbria

Week: Monday 24 April 2022 to Friday 28 April 2023

[5 days]

+ EMC1 Open Book Examination: Wednesday 03 May 2023 *[done in own home]*

NEBOSH Certificate in Fire Safety Course [Ref: 23/05/01]

Workington, Cumbria

Week: Monday 15 May 2023 to Friday 19 May 2023

[5 days]

+ FSC1 Open Book Examination: Wednesday 07 June 2023 *[done in own home]*

NEBOSH National General Certificate in Occupational Safety and Health Course [Ref: 23/05/02]

Workington, Cumbria

Week 1: Monday 22 May 2023 to Friday 26 May 2023

Week 2: Monday 19 June 2023 to Friday 23 June 2022

[10 days]

+ NG1 Open Book Examination: Wednesday 07 June 2023 *[done in own home]*

NEBOSH National Diploma for Occupational Health and Safety Management Professionals [Ref: 23/06/01]

Unit ND3 ~ Do – controlling workplace safety issues

Workington, Cumbria

Week 1: Monday 05 June 2023 to Friday 09 June 2023

Week 2: Monday 03 July 2023 to Friday 07 July 2023

[10 days]

+ ND3 Open Book Examination: Wednesday 19 July 2023 to Wednesday 16 August 2023 *[done in own home]*

NEBOSH Health and Safety Management for Construction (UK) [10 Day] Course [Ref: 23/06/02]

Workington, Cumbria

Week 1: Monday 12 June 2023 to Friday 16 June 2023

Week 2: Monday 26 June 2023 to Friday 30 June 2023

[10 days]

+ NC1 Open Book Examination: Tuesday 04 and Wednesday 05 July 2023 *[done in learners own home]*

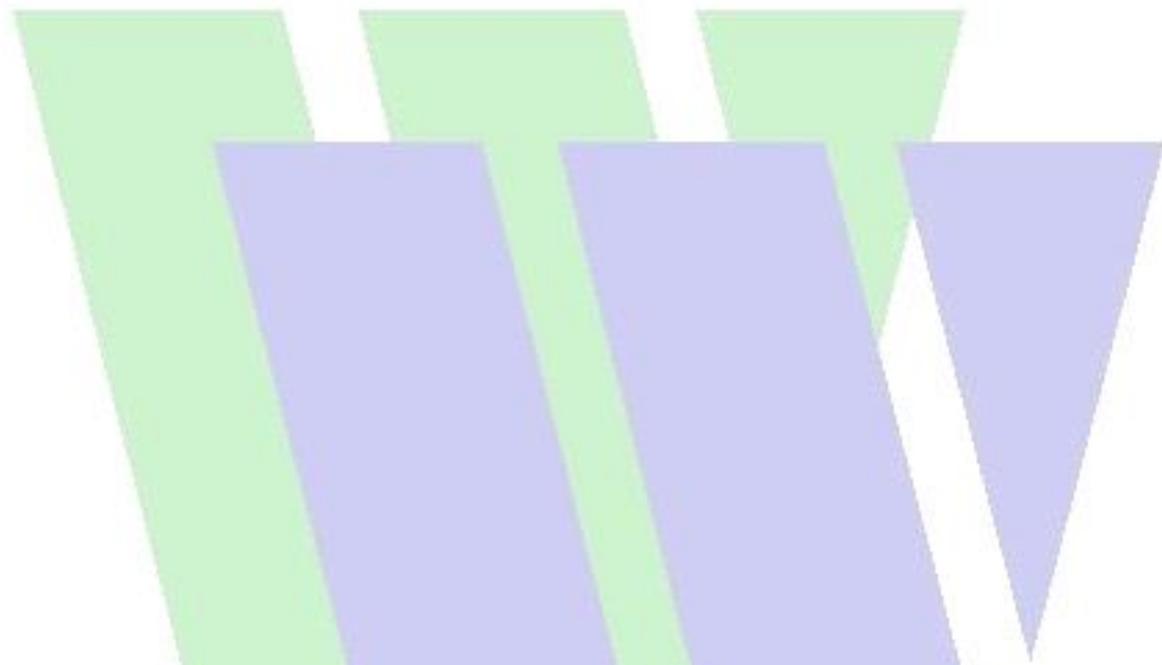
NEBOSH HSE Certificate in Process Safety Management Course [Ref: 23/07/01]

Workington, Cumbria

Week: Tuesday 18 July 2023 to Friday 21 July 2023

[4 days]

+ Online MCQ assessment – Wednesday 26th July 2023 *[done in learners own home]*



**We're proud to
be a NEBOSH
Gold Learning
Partner**



nebosh

**LEARNING
PARTNER**

GOLD

179



Woodward Safety, Health and Environment Ltd

Woodward SHE Ltd
ENERGUS
Blackwood Road
Lillyhall Industrial Estate
Workington
Cumbria
CA14 4JW

Tel: (01900) 609175

Email: info@woodwardgroup.co.uk

Website: <https://www.woodward-group.co.uk>

