



# Woodward SHE Ltd.

## **Company Details**

Woodward SHE Ltd is part of the Woodward Group and is registered in England at Esk Suite, Harraby Green Business Park, Carlisle, CA1 2SS.

Registration Number: 4116638

VAT Number: 763 5153 28

Tel: (01228) 592614

Fax: (01228) 593769

E-mail: [info@woodwardgroup.co.uk](mailto:info@woodwardgroup.co.uk)

Website: [www.woodwardgroup.co.uk](http://www.woodwardgroup.co.uk)

## **About Woodward**

Woodward Group, based in Carlisle, Cumbria, consists of two training companies.

**Woodward Safety, Health and Environmental Ltd.** delivers health and safety training, fire safety, construction safety and also environmental management training. Consultancy and auditing are also undertaken.

**Woodward Ltd.** delivers training in general management, administrative management, financial management and employment law.

The results in all our courses are excellent, particularly the difficult NEBOSH courses where our pass rates are very high. This reputation and quality has resulted in many delegates completing three or four courses with us. For many, their whole health and safety career starting with IOSH Managing Safely has been completed with a successful NEBOSH National Diploma.

Woodward Group has been delivering training for the past 17 years and has grown into one of the largest NEBOSH and IOSH centres in the UK. Woodward Group also has about 16 years experience and expertise in training armed forces personnel. We do very little advertising, and have been referred to as one of Cumbria's most successful best kept secrets. The majority of our delegates either find out about us through a referral or are with us for a 2<sup>nd</sup>, 3<sup>rd</sup> or in some cases 4<sup>th</sup> training course.

The main reason for this continued growth is our attention to customers - we realise that they are very important people, and central to our success as a business. We do however make delegates work hard on our courses, hence the high pass rates. But we also look after you whilst you are with us.

The lunchtime food provided by our in-house chef on our courses attracts very favourable comments and we have even been offered contracts to supply elsewhere!

## **Our Staff**

The training team are all qualified to the highest professional standards both in their technical knowledge and their tutoring skills. They are all full time employees of the company who have vast experience in the commercial world. They are all either Chartered Members of IOSH, or are working towards achieving Chartership.

## **Facilities**

Woodward is based in its offices at Esk Suite, Gallery House, Harraby Green Business Park, Carlisle, Cumbria, CA1 2SS. Our primary training facility for open courses is our Roebeck Suite, based at the same site as our offices, several photos can be seen below. We also provide both in-house courses for clients and residential courses based at two three star hotels in Carlisle which have appropriate facilities.



## **Our Training Offering**

The training courses we currently offer are:

NEBOSH National General Certificate in Occupational Safety and Health  
NEBOSH National Certificate in Construction Safety and Health  
NEBOSH Fire Safety and Risk Management Certificate  
NEBOSH National Diploma  
NEBOSH Specialist Environmental Diploma

IOSH Working Safely  
IOSH Managing Safely  
IOSH Managing Environmental Responsibilities  
IOSH Safety for Senior Executives

CIEH Foundation Certificate in Food Hygiene  
CIEH Intermediate Certificate in Food Hygiene  
CIEH Advanced Certificate in Food Hygiene  
CIEH Foundation Certificate in Health and Safety in the Workplace  
CIEH Stress Awareness  
CIEH Principles of Manual Handling  
CIEH Principles of COSHH  
CIEH Professional Trainer Certificate

CIWM Waste Management Certificate

ITEC Diploma in Business Competence (EBCL)

An extensive range of health and safety short courses are also available at Woodward SHE Ltd. These courses are only available as in-house courses and include:

- \* CITB Site Management Safety Training Scheme [5 days]
- \* Manual Handling
- \* Display Screen Equipment Assessors
- \* Control of Substances Hazardous to Health
- \* Confined Space Working
- \* Fire Safety in the Workplace
- \* Risk Assessment
- \* Safety Audits
- \* Health and Safety for Managers
- \* Supervising Safety [2 days]
- \* Accident Investigation
- \* Health and Safety Awareness

Woodward SHE Ltd are able to design and deliver 'tailor-made' short courses to client specification if required. Finally, we are working in conjunction with Coval Health and Safety Services Ltd to offer the following courses/services:

- \* Site premises audits and inspection
- \* Health and safety policies and procedures manuals
- \* Planning supervisor work
- \* Health and safety plans to CDM requirements
- \* Full time or part time safety officer attendance
- \* CTA safety awareness training
- \* CSCS safety training operatives and supervisors
- \* First Aid Training (4 day, 1 day appointed person and 2 day refresher)
- \* Plant training and assessments to CITB standard (25 categories)
- \* Safety induction training and toolbox talks
- \* Safe method of work statements to specifications
- \* Accident investigation and reports
- \* Noise and vibration assessment and monitoring
- \* Safety sign production to any design and to any size

## **Current Major projects**

At Woodward we are currently working on two major projects, our 1<sup>st</sup> Annual Woodward Conference entitled Managing Within Legal Compliance and also establishing our Woodward Alumni Network.

### The Woodward Annual Conference

After discussions with fellow management, health & safety and environmental practitioners around the north of England, we realised that this type of conference had not been organised in the region for many years. The concerns managers have about updating their knowledge in the three key management areas of health and safety law, employment law and environmental law have in the past involved traveling out of the region.

Therefore we have undertaken to provide an annual conference to update all managers with the information they need to manage within their legally compliant environment at work. This first conference will be limited to 200 delegates.

The conference will also allow managers who work in specialist fields (such as health and safety) who often have to work alone the opportunity to network with other professionals.

Conference Details:

WHEN: 27th September 2007 to 28th September 2007

WHERE: Crown and Mitre Hotel, Carlisle.

WHO: Anyone who undertakes a management role within any business sector but will be particularly useful for Health and Safety Managers, Environmental Managers and Human Resource Managers.

WHY: To ensure, as a manager, you continue to undertake your role within the complexities and constraints of workplace legislation I.e. to manage within legal compliance.

The theme of this two-day conference is to share information to enable delegates to manage within their legally compliant environment at work. This legal compliance theme will cover Health and Safety Management, Environmental Management and Employment Legislation. The conference delegates will breakout into specialist streams to review these three compliance areas in more detail.

During the conference there will be a small exhibition of organisations particularly relevant to legal compliance. These exhibition stands will be manned on Thursday 27th September 2007 during conference registration and other breaks and will continue after 1.30pm on Friday 28th September 2007 to give individual advice against appointments.

The conference dinner for all conference delegates starts at 7pm on Thursday 27th September 2007 at the Crown and Mitre Hotel. This four course dinner is included in your conference fee and will include a guest speaker. It is also an ideal opportunity to meet and network with other managers.

## The Woodward Alumni Network

Woodward SHE Ltd has taken the initiative to establish an Alumni network for our past students. We want to give something back to our students for choosing us as their training provider. We hope that developing our Alumni network will provide us with a mechanism to do this.

To qualify as a Woodward alumnus is very straightforward. A student must have successfully completed a NEBOSH qualification with us. That's it. We will never charge them for being a member of the Woodward Alumni. We want it to be a mechanism to give something back to our students.

Woodward wants to work with our current and past students to provide continuous support, advice, health and safety updates and environmental updates for their career enhancement. The Alumni programme will continue to develop over time as we get feedback from our members.

The primary tool for communication with our alumni is our quarterly "safety net" newsletter. The purpose of this newsletter is to keep the alumni up to date with developments at Woodward, and provide them with continuous support, advice, health and safety updates and environmental updates for their career enhancement. The newsletter will be produced every three months and will go out to approximately 1,000 of our past students. This number will only grow over time as more students come to us for courses.

This first newsletter is relatively brief as we really want feedback, articles and suggestions from our alumni, so we know what we can do for them.

One issue we have already had brought to our attention from our resettlement students is the difficulty of getting a job after completing a training course.

We have two ideas we are implementing to try and help both our present and past students with this problem, the first is our ITEC diploma and the second is our new jobs service.